

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2013-14

#### I. Details of the Institution

1.1 Name of the Institution

CHRIST COLLEGE

1.2 Address Line 1

CHANDI CHHAK

Address Line 2

TULSIPUR

City/Town

CUTTACK

State

ODISHA

Pin Code

753008

Institution e-mail address

christcollegetc@gmail.com

Contact Nos.

0671-2301757

Name of the Head of the Institution:

Mr. Manmatha Kumar Otta

Tel. No. with STD Code:

0671-2301757

Mobile:

09861338596

Name of the IQAC Co-ordinator:

Mrs. Prajna Samantaray

Mobile:

09438580275

IQAC e-mail address:

coordinatoriqaccc16@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN12607

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/38/094 Dated 02 February 2006

1.5 Website address:

www.naac.gov.in

Web-link of the AQAR:

<http://christcollege.ac.in/AQAR2013-14.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B <sup>+</sup>	76.40	2005-06	5 Years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

07.07.2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR - 2012-13 submitted to NAAC on 27.03.2017 (DD/MM/YYYY)
- ii. AQAR- 2013-14 submitted to NAAC on 27.03.2017 (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

NIL

1.11 Name of the Affiliating University (for the Colleges)

Utkal University, Vani Vihar,  
Bhubaneswar, Odisha

√

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text" value="Minority Institution"/>
UGC-COP Programmes	<input type="text"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="07+01+01"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text"/>
2.7 No. of Employers/ Industrialists	<input type="text"/>
2.8 No. of other External Experts	<input type="text"/>
2.9 Total No. of members	<input type="text" value="13"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Beautification of College Pond	Beautification is under progress
Enrichment of Library	2222 number of books have been purchased.
Improvement of front approach road	Completion of concrete front road
Construction of three classrooms	Construction of three classrooms

\* Attach the Academic Calendar of the year as Annexure. (Attached as Annexure-I)

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Management has issued work order for the construction of class rooms and road leading to the main building.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	+3 Arts, Science and Commerce Honours and Pass		Computer Science	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	03		01	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	+3 Arts, Science & Commerce Honours and Pass

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure (Attached as Annexure-II)*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	80	73	07	NIL	NIL

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	4		Nil	Nil	Nil	Nil	Nil	Nil	04	

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	14	11
Presented papers		05	08
Resource Persons	00	00	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Group discussions, informal mentoring for slow learners.

2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Since our examinations and evaluation processes are controlled by Utkal University, we have no scope for any modification and improvement. However, we conduct internal examinations to keep the students updated about their respective subjects.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 03

2.10 Average percentage of attendance of students 76%

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
+3 Arts	201	10%	22%	40%	6%	68%
+3 Science	143	38%	75%	12%		87%
+3 Commerce	126	15%	18%	33%	31%	82%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC encourages its faculty members to participate in different international, national, state level work shops, seminars and conferences to enhance their teaching abilities. It also analyses the feed backs from the students and take appropriate redressal measures.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil



Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10			02
Technical Staff	54			10

### Criterion – III

## 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC took active initiative in organising seminars, workshops to encourage and provide facilities to undertake minor and major research projects and help them to publish the result of their research in journals of national and international repute.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	05		05	
Outlay in Rs. Lakhs	15 lakhs		9.7 lakhs	

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	20	
Non-Peer Review Journals			04
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2013-14	U.G.C.	Rs.560454.00	Rs.560454.00
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N.A.

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NA	24
Sponsoring agencies					Christ College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

Total	International	National	State	University	Dist	College
06	NIL	NIL	NIL	NIL	NIL	06

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level	NIL	State level	15
National level	29	International level	NIL

3.25 No. of Extension activities organized

University forum	NIL	College forum	04
NCC	03	NSS	06
		Any other	03

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The College has adopted a slum near Sabara Sahi, Cuttack and imparted elementary education and provided basic health facilities.
- Organised a series of rallies creating awareness about prevention of road accidents, environment pollution and so on.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	A12.503Dec	NIL	NIL	A12.503Dec
Class rooms	21	Extension of 1 <sup>st</sup> and 2 <sup>nd</sup> floor of administrative block and Canteen	MLA Lad & College Fund	06
Laboratories	10	NIL	NIL	10
Seminar Halls	03	NIL	NIL	03
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	13	NIL	NIL	13
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

13 Numbers of computers installed in the office and library.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value(Rs.)	No.	Value
Text Books	1589		08	6049.00	1597	
Reference Books	34143		2214	105970.00	36357	
e-Books						
Journals	186				186	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	64	02	03	01	01	02	I.T-24 Math-14	26
Added	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Total	64	02	03	01	01	02	38	26

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training programmes are conducted periodically to enhance the soft skill of the students, teachers and office staff.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT

NIL

ii) Campus Infrastructure and facilities

Rs.391577.

iii) Equipments

Rs.132513.00

iv) Others

**Total :**

Rs.524090

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC strives to make the students aware about the different available support services both financial and academic such as Scholarship, free studentship, SSG assistance and the provision for remedial classes.

#### 5.2 Efforts made by the institution for tracking the progression

The Principal constituted a committee to track the progress in the field of curricular and extra -curricular activities.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1553	NA	NA	NIL

#### (b) No. of students outside the state

35

#### (c) No. of international students

NIL

Men	No	%	Women	No	%
	913	59		640	41

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1517	57	33	13	Nil	1620	1461	57	19	16	Nil	1553

Demand ratio 1:1.3

Dropout % - 0.01%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The institution has made arrangement for different coaching classes to prepare the students for taking prospective competitive examinations such as state civil services and banking as soon as they complete their final degree examinations.

#### No. of students beneficiaries

106

### 5.5 No. of students qualified in these examinations

NET	N.A	SET/SLET	N.A	GATE	N.A	CAT	N.A
IAS/IPS etc	N.A	State PSC	Nil	UPSC	N.A	Others	14

### 5.6 Details of student counselling and career guidance

The Institution has a placement cell which guides the students about the job opportunities available in different sectors and also different MNCs to recruit the students for their establishments.

No. of students benefitted 07

### 5.7 Details of campus placement

<i>On campus</i>	<i>Off Campus</i>		
Number of Organizations Visited	Number of Students Participated	Number of students Placed	Number of Students Placed
01	37	07	07

### 5.8 Details of gender sensitization programmes

The NSS, NCC and Navy wings of the institution have organised different seminars and meetings with the students to sensitise them about the illegal abortion of female foetus and social prejudices towards women. Girl students are also imparted training in martial arts for their self-defence.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<span style="border: 1px solid black; padding: 2px 10px;">53</span>	National level	<span style="border: 1px solid black; padding: 2px 10px;">11</span>	International level	<span style="border: 1px solid black; padding: 2px 10px;">Nil</span>
No. of students participated in cultural events					
State/ University level	<span style="border: 1px solid black; padding: 2px 10px;">10</span>	National level	<span style="border: 1px solid black; padding: 2px 10px;">07</span>	International level	<span style="border: 1px solid black; padding: 2px 10px;">Nil</span>

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	25	Rs. 9600.00
Financial support from government	75	The Govt. Transfers all the financial support directly to the A/C of the students concerned.
Financial support from other sources	Nil	
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Enrichment of College Library, Provisions for special equipments for the Gymnasium.

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

To provide value based education to students of all sections of the society, impart knowledge and professional expertise as well as produce excellent, responsible citizens. Focus on the relentless pursuit of truth and ethical values as well as eschewal of all that is petty, illogical, false and fallacious. Endeavour to elevate the college to the status of an institution of excellence. Promote quality education and research in myriad fields of academics.



## 6.2 Does the Institution has a management Information System

The institution has an active MIS which takes care of the following.

- Admission – SAMS
- Administration – HRMS
- Academics – College Examinations, Calendar, Time Table
- Accounts – Fees, Budget, Audit

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Since we are abided by the curriculum of Utkal University we have no scope for developing our own curriculum.

### 6.3.2 Teaching and Learning

1. Seminar advisors of each department coordinate the presentation of students and faculties.
2. Academic calendar prepared.
3. Question bank and relevant study materials are provided to the students.
4. Teaching is done according to the lesson plan.

### 6.3.3 Examination and Evaluation

We have been conducting Internal assessment and Test examinations following the University pattern of questions, apart from University examinations.

### 6.3.4 Research and Development

Our institution encourages the teachers to go for research leading to M.Phil, Ph.D. and Post doctoral degrees and the research committee of the institution regulate the quality of the proposal for Major and Minor Research projects. Many of the Research papers / Books published by the teachers have got wide acceptance admiration and good ratings

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Our Library is completely automated comprising of 30,790 no. of books, with separate reading room for boys, girls and faculty members. The college has adequate I.C.T. facilities accessible to teachers and Students. Most of the departments are provided with a computer. Construction of canteen is initiated.

### 6.3.6 Human Resource Management

Human Resource management is done by the Institute as per the guidelines of HRMS software.

Annual performance assessment report is submitted by the faculty.

### 6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is done as and whenever there is a vacancy through the following process.

### 6.3.8 Industry Interaction / Collaboration

NIL

### 6.3.9 Admission of Students

Admission is done through e-admission process by SAMS under Govt, of Odisha.

+3 Arts – 661

+3 Science – 517

+3 Commerce – 375

Total – 1553

6.4 Welfare schemes for	Teaching	Facilities of loan under welfare scheme
	Non teaching	Festival advance, Loan under welfare Scheme
	Students	Free studentship & SSG, concessional admission for girls and S.C. and S.T.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative			Yes	Governing Body of the College

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable for our College since it is affiliated to Utkal University,

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

#### 6.11 Activities and support from the Alumni Association

Regular support and encouragement by the Alumni Association in the all-round development of the institution.

#### 6.12 Activities and support from the Parent – Teacher Association

The institution has regular interaction with the parents at departmental level. There is an exchange of feedbacks and the institution tries to overcome the shortcomings if any.

#### 6.13 Development programmes for support staff

Support staffs were given training to operate software pertaining to College office and library.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

The Institution has an eco-club. Under the coordination of eco-club we have conducted many awareness programmes regarding solid waste management. The campus has been declared as a plastic free zone.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

##### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Orientation meet for the freshers is organised in the beginning of each academic session. Strategic planning, team work and emphasis on e-learning to ensure quality education. Holding regular seminars and group discussions for augmenting academic standards of the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Academic	– Purchase of equipments and books for the laboratory and library respectively.
Extracurricular	– Conducting interdisciplinary seminars. – Renovation of college canteen, cycle stand, extensive plantation in the campus.
Extension activities	– Blood donation camps were organised.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

***\*Provide the details in annexure (Attached as Annexure-II)***

1. Health Check-up camp.
2. Self defence training programme for girls.

7.4 Contribution to environmental awareness / protection

1. Extensive plantation and their maintenance.
2. Regular cleaning of campus
3. Initiative for gardening inside the campus including a garden for medicinal plants
4. Go green initiative taken.

7.5 Whether environmental audit was conducted?    Yes        No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p><b>STRENGTHS:</b></p> <ul style="list-style-type: none"><li>• Almost 71 years of proven experience in imparting UG Education.</li><li>• Faculty position in our College is commensurable with the prescribed Student-Teacher ratio.</li><li>• Imparting education to students hailing mostly from weaker socially and economically disadvantaged sections and from minority community.</li></ul> <p><b>WEAKNESSES:</b></p> <ul style="list-style-type: none"><li>• Old campus with deteriorating infrastructure to cater to the needs of present day demand.</li><li>• Lack of sufficient employees support such as Welfare fund, development fund and incentive funds etc.</li></ul>
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**OPPORTUNITIES:**

- With proper funding and support staff, the institution can develop into a center of excellence.
- Enhancement of the academic and co-curricular projects, assignment experiences, seminars, case studies.

**THREATS:**

- Inadequate funds for growth.
- Undue interference of political groups in College campus.
- Mushrooming of private coaching centers around the institution terribly affecting the attendance of the students in the classroom.

**8. Plans of institution for next year**

1. Construction of class rooms.
2. Renovation of hostels.
3. Plan for computer installation in Office and Library
4. Plan for purchase of books and library
5. Training program in soft skills for students, faculty and office staff.

Name Mrs. Prajna Samantaray

*Prajna Samantaray*  
27.3.2017

Signature of the Coordinator, IQAC

Name Mr. Manmatha Kumar Otta

*Manmatha Kumar Otta*  
27.3.2017

Signature of the Chairperson, IQAC

**Principal (I/c.)  
Christ College, Cuttack**

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## Annexure-I

### ACADEMIC CALANDER FOR THE YEAR 2013-14 CHRIST COLLEGE, CUTTACK

Sl. No.	Subject	Date
1	Re-opening of the college after summer vacation	17.06.2013
2	Admission into +31 <sup>st</sup> year Arts/Sc/Commerce	As per the Govt. notification
3	Commencement of Classes +32 <sup>nd</sup> year Arts/Sc/Commerce	20.06.2013
4	Commencement of Classes +33 <sup>rd</sup> year Arts/Sc/Commerce	20.06.2013
5	Commencement of Classes +31 <sup>st</sup> year Arts/Sc/Commerce	01.08.2013
6	Monthly Test	Last week of Every month
7	Student's Union Election	As per Govt. Notification
8	Puja Vacation	10.10.2013 to 21.10.2013
9	Annual Sports & Cultural Week	2 <sup>nd</sup> week of January 2013
10	X-Mas Holidays	22.12.2013 to 01.01.2014
11	Test Examination +32 <sup>nd</sup> /3 <sup>rd</sup> year Arts/Sc/Commerce	1 <sup>st</sup> week of January 2014
12	Test Examination +31 <sup>st</sup> year Arts/Sc/Commerce	3 <sup>rd</sup> week of January 2014
13	Filling of Forms for University Examination	As per the Notification of Utkal University
14	Commencement of University Examination	As per the Notification of Utkal University
15	Publication of Results +31 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> year Degree Examination	As per the decision of the Utkal University
16	Total No. of Holidays	71 days Excluding sundays
17	Total No. of Reserve Holidays	02 days
18	Total No. of Teaching days	180
19	Summer Vacation	12.05.2014 to 17.06.2014



## **Annexure – II**

### **Analysis of Students' feedback:**

- The students' feedback is collected once in a year especially at the end of each academic session.
- The students as evident from their responses are fairly satisfied with the coverage of the syllabus, the competence and depth of the teacher's ability to clarify and give a perspective to the issues and concepts involved in their respective subjects.
- The students are quite satisfied with the study material and the facilities available in the College library.
- The students are quite appreciative of the teaching methods adopted by the teachers particularly the process of elicitation of questions and encouragement to debate on various issues related to their subjects.
- The students feel the need to enhance the number of seats in the hostels and construction of a ladies' hostel.
- The students also sought in their response the construction of more toilets and upgradation of playground.

## **Annexure-III**

### **Best Practice-I**

#### **Health Check-up camp**

**GOAL:** A healthy body along with a healthy mind is indispensable for carrying out any activity in an academic institution. Keeping this fact in view the institution organizes biennial health check-up camps to keep the students hale and hearty.

**CONTEXT:** Since most of the students come from a weaker socio-economic background they are not conscious about maintaining a proper physical health. The College invites specialist medicos to check the health of the students to facilitate eye check-up, routine blood test, ENT check-up and dental hygiene. Counselling is also taken up to make the students aware regarding harmful effects of tobacco, gutkha, smoking and drug abuse.

**EVIDENCE:** Many students have shown keen interest and attend the health camp in large number. It has a positive impact on the health of the students.

**CHALLENGES:** The health camp cannot be done frequently due to resource crunch. Some students are reluctant to consult doctors due to inherent fear psychosis of being detected with a disease.

## **Best Practice-II**

### **Self defence training programme for girls**

**GOAL:** In order to empower the girl students to identify the looming danger and to act with confidence to defend oneself. This training enhances the fighting skill which instills the confidence to face untoward incidence.

**CONTEXT:** It has been not uncommon in the contemporary society that very often women are subjected to staking eve-teasing, sexual abuse, voyeurism and domestic violence. To get rid of this harassment the state Govt. has introduced a flagship program of imparting self-defence training for girls in different Colleges.

**PRACTICE:** Christ College, Cuttack being the sub-nodal College undertake the responsibility of imparting self-defence training to its girl students along with five other nearby Colleges namely; ABIT, INDIGO College of Science and Commerce, IPSAR College, Mahanadi Vihar Women's College, SIMS College.

**EVIDENCE:** During this academic session 60 numbers of girl students from this College have been trained by the master trainer Mrs. Subhashree Lenka of Raghunath Jew College, Cuttack.

**CHALLENGES:** It is difficult to get hold of adequate number of trained instructors. Even though the girls are trained they may not sustain same kind of ability to apply the skill in the future as the training is short term in nature. There is a lack of perceptible psychological motivation along with the physical training.