

# The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

## Part – A

AQAR for the year (for example 2013-14)

2015 –16

### I. Details of the Institution

1.1 Name of the Institution

CHRIST COLLEGE, CUTTACK

1.2 Address Line 1

Chandi Chhak

Address Line 2

Tulsipur

City/Town

Cuttack

State

Odisha

Pin Code

753008

Institution e-mail address

christcollegetc@gmail.com

Contact Nos.

0671-2301757

Name of the Head of the Institution:

Mr. Manmath Kumar Otta

Tel. No. with STD Code:

0671-2301757

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B <sup>+</sup>	76.40	2005-06	5year
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR -2012-13 submitted to NAAC on 27.3.2017 (DD/MM/YYYY)
- ii. AQAR-2013-14 submitted to NAAC on 27.3.2017 (DD/MM/YYYY)
- iii. AQAR-2014-15 submitted to NAAC on 29.3.2017 (DD/MM/YYYY)
- iv. AQAR-2015-16 submitted to NAAC on 31. 3.2017 (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  C 2(f)  UGC 12B

Grant-in-aid + Self financing  Totally Self financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

NIL

1.11 Name of the Affiliating University (*for the Colleges*)

Utkal University, Vani Vihar,  
Bhubaneswar, Odisha

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text" value="Minority Institution"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="07 + 01 + 01 = 09"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="00"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="00"/>
2.8 No. of other External Experts	<input type="text" value="00"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="06"/>

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No   
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC keeps on monitoring the updating & upgradation of Laboratories, Library and office management system and timely redressal of students' problems.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Renovation of Playground. Completion of Indoor Stadium.	Work is under progress for completion of playground and indoor stadium.
Plantation in the campus.	Plantation carried out extensively.
Streamlining of drainage system in the campus.	Drainage system of Biology block & Arts block has been completed.

\* Attach the Academic Calendar of the year as Annexure. (Attached as annexure I)

2.16 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

The Management accepted the proposals and taken suitable steps by issuing work order for the execution of the proposals.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	+3Arts/Sc/Com (Hons & Pass)	Nil	Computer Sc.(Hons)	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	03		01	
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	+3 Art/Sc/Com (Hons & Pass)

- 1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
 (*On all aspects*)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure. (Attached as Annexure-II)*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
80	73	07		

2.2 No. of permanent faculty with Ph.D.

31
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08									

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil	Nil	Nil
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2.5 Faculty participation in conferences and symposia: Departmental Data

No. of Faculty	International level	National level	State level
Attended	01	17	02
Presented papers		11	
Resource Persons			01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of smart boards, computers and audio visual aids.
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2.7 Total No. of actual teaching days during this academic year

180 days
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Since our Institution is affiliated to Utkal University there is no scope whatsoever in making reforms in the Examination & Evaluation.
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

04		
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2.10 Average percentage of attendance of students

77%
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2.11 Course/Programme wise  
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
+3 Arts	187	6.42	15.5	42.78	3.74	62.03
+3 Science	150	31.33	85.33	9.33		94.66
+3 Com	120	11.67	18.33	27.5	35.0	80.83

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC has been encouraging its faculty members to participate in different National, International and State Level programmes such as seminars, conferences, workshops, refresher and orientation courses. After making a fair and objective analysis of the feedbacks from students, the IQAC takes appropriate redressal measures by counselling the students to help them improve their learning abilities.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12			
Technical Staff	18			



## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

It encourages the various departments to organise seminars at regular intervals inviting experts and eminent scholars in their respective fields to keep them updated about the recent developments in their subjects.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NA	NA	NA	NA

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	06	00	NIL
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	03	15	NIL
Non-Peer Review Journals			05
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	30
Sponsoring agencies					Christ College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3. 17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
02	-	-	-	02	-	

3. 18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

08

3. 19 No. of Ph.D. awarded by faculty from the Institution

NA

3. 20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF NA      SRF NA      Project Fellows NA      Any other NA

3. 21 No. of students Participated in NSS events:

University level 05      State level 30

National level      International level

3.22 No. of students participated in NCC events:

University level      State level 90

National level 17      International level

3.23 No. of Awards won in NSS:

University level      State level 30

National level      International level

3.24 No. of Awards won in NCC:

University level      State level 17

National level 17      International level

### 3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="02"/>
NCC	<input type="text" value="03"/>	NSS	<input type="text" value="02"/>
		Any other	<input type="text" value="03"/>

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Sanitation work undertaken in Matha Sahi Slum and Hadi Sahi of Friends Colony.
- Distribution of Class Room kits to the kids of Matha Sahi slum.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	A12.503dec	NIL	NIL	A12.503dec
Class rooms	29	NIL	College	29
Laboratories	11	NIL	College	11
Seminar Halls	03	NIL	NIL	03
No. of important equipments purchased to be obtained from office ( $\geq$ 1-0 lakh) during the current year.	10	08	College	18
Value of the equipment purchased during the year (Rs. in Lakhs)		10,97,918/-	College	10,97,918/-
Others	.			

#### 4.2 Computerization of administration and library

Yes, 15 numbers of Computers are installed in College Office, Examination Section and Library.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1598		34	5540	1632	
Reference Books	36917				36917	
e-Books						
Journals	186		NIL		197	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	64							
Added	16	02	07			03	02	02
Total	80							

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training Programmes are periodically conducted to enhance the soft skills of the students, teachers & Office Staffs.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT 17849/-

ii) Campus Infrastructure and facilities 2363030/-

iii) Equipments 10,97,918/-

iv) Others 6,37,400/-

**Total :** 4116197/-

### Criterion – V

## 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC interacts with the students periodically to make them aware of the different academic facilities, sources of financial support in form of scholarship from College, central & state governments, access to online services and provision for remedial classes.

#### 5.2 Efforts made by the institution for tracking the progression

A committee consisting of several experienced faculty members to track the progress in curricular and extra- curricular activities of the institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
	NA	NA	

(b) No. of students outside the state

(c) No. of international students

d) Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1615	58	33	21	Nil	1727	1687	92	54	42	2	1877

Demand ratio 1:1.8

Dropout % 0.05%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The Institution has made provision for different coaching classes to acquaint the students about the intricacies of the prevalent competitive examination system.

No. of students beneficiaries

107

5.5 No. of students qualified in these examinations

NET	<input type="text" value="NA"/>	SET/SLET	<input type="text" value="NA"/>	GATE	<input type="text" value="NA"/>	CAT	<input type="text" value="NA"/>
IAS/IPS etc	<input type="text" value="NA"/>	State PSC	<input type="text" value="NA"/>	UPSC	<input type="text" value="NA"/>	Others	<input type="text" value="20"/>

5.6 Details of student counselling and career guidance

The Institution has a placement cell which guides the students about the job opportunities available in different sectors and facilitates the recruitment of students by different MNCs.

No. of students benefitted

40

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	17

## 5.8 Details of gender sensitization programmes

Programmes are organised to sensitize the students on gender related issues such as gender equality, commodifying and commercialising the womanhood and conducted self-defence training for the girl students. There has been a cell for redressal of sexual harassment.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	185	
Financial support from other sources		
Number of students who received International/ National recognitions		

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Renovation of Hostel rooms in B.N. Hostel and Lavatory.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

To be a centre of excellence in higher education with focus on innovative teaching, learning, research, consultancy and extension activities in building a creative, enlightened and ideal civil society.

To impart knowledge to the students, to inculcate in them a sense of values and sensitivity and to groom them as responsible citizens.

To provide a platform for the free flow of ideas where discovery, creativity and professional excellence for ensuring the society a better place to live in.

#### 6.2 Does the Institution has a management Information System

The Institution has an active M.I.S which takes care of the following areas -

1. Administration & Establishment reflected through HRMS.
2. Academics: Calendar, College Examination & Time Table.
3. Admission : To execute the admission process through SAMS.
4. Accounts: Fees, Budget, Audit.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Since we abide by the curriculum of Utkal University we have no scope for developing our own curriculum.



### 6.3.2 Teaching and Learning

- Preparation of Academic Calendar
- Teaching done as per the lesson plans.
- Preparation and distribution of study materials.
- Seminar advisor for each department coordinates the seminar presentations by students and faculty members.

### 6.3.3 Examination and Evaluation

We have been conducting Internal assessment and Test examinations as per the University pattern of questions, apart from the regular University examinations.

### 6.3.4 Research and Development

Our institution encourages the teachers to go for research leading to M. Phil, Ph.D. and Post doctoral degrees. The research committee of the institution regulates the quality of the Major and Minor and other Research projects. Many of the Research papers / Books published by the teachers have got wide acceptance, admiration and good ratings.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Introduction of Smart classrooms, renovation of existing buildings, construction of new class rooms and lavatories.

### 6.3.6 Human Resource Management

Human Resource Management is done by the Institution as per the guidelines of the Dept. of Higher Education, Govt. of Odisha through HRMS software and Annual performance Assessment.

### 6.3.7 Faculty and Staff recruitment

Recruitment for faculty and staff member as and whenever there is a vacancy. Appointments are done on the basis of open advertisement through a selection committee comprising of Principal, subject Experts and G.B. Members. All the appointments are approved by the govt as per the proposal of G.B.

### 6.3.8 Industry Interaction / Collaboration

NIL

### 6.3.9 Admission of Students

E-Admission is conducted by the SAMS under the Govt. of Odisha.

+3 Arts	- 797	Total-1877
+3 Science	- 641	
+3 Com	- 439	

### 6.4 Welfare schemes for

Teaching	Facility of loans
Non teaching	Festival Allowance & loans under welfare scheme.
Students	Fee studentship & SSG scheme. Admission fee concession for girls, SC and ST students. Students' grievance & redressal cell.

### 6.5 Total corpus fund generated

NIL

### 6.6 Whether annual financial audit has been done

Yes  No

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal and Academic Committee
Administrative	No		Yes	G.B

### 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable to Christ College since it is affiliated to Utkal University.

### 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent Colleges?

NA

#### 6.11 Activities and support from the Alumni Association

Informal support and encouragement from the alumni is extended for the overall development of the institution.

#### 6.12 Activities and support from the Parent – Teacher Association

The institution has regular interaction with the parents at the department level. There is an exchange of feedbacks to overcome shortcomings if any.

#### 6.13 Development programmes for support staff

Computer training was imparted to the support staffs to handle accounts, office management, admission and examination process smoothly.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

The students of the College organized Swachh Bharat campaigns by cleaning the college campus. The members of the Eco club took initiatives towards planting of saplings and beautification of gardens.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Emphases on e-learning by strategic planning and team work.
2. Regular seminars and group discussions for enhancement of knowledge.
3. Active anti-ragging cell and a vigilant discipline committee to promote a healthy academic environment.
4. Training of the girl students for self defence.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Construction of 2 new Class Rooms.  
Construction of 3 new toilets.  
Extensive Plantation in the Campus.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Computer training programme for non-teaching staff.
2. Innovation of teaching methods for academic excellence.

***\*Provide the details in annexure (Attached as Annexure - III)***

7.4 Contribution to environmental awareness / protection

Observation of World Environment Day.  
International Ozone Day, Polythene free campus.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

**STRENGTHS:**

- The College is centrally located which gives easy access to the students coming from different parts of the State and outside.
- The College is well connected with and very well supported by its retired faculty members.
- The various departments of the College have an excellent rapport with a wide range of local and regional agencies.

**WEAKNESSES:**

- Some syllabi of different courses are archaic and need revision to keep abreast of the development taking place around different subjects involved.
- Lack of sufficient number of self-financing courses.
- Lack of dispensary in the College campus.

**OPPORTUNITIES:**

- With proper funding and support staff, the institution can develop as a centre to afford opportunities for the placement of graduates in the sports, management, teaching profession, defence service, IT sector and other service sectors.
- Establishment of effective College-wide coordination and collaboration to achieve the strategic goals.
- Presence of specialised faculties with access to different research institutions, the college has the potential to develop into a centre of academic excellence.

**THREATS:**

- Inadequate funds for growth.
- Disparities of pay scales for similar work.
- Mushrooming of coaching centres affecting the attendance of classroom attendance
- Constraints on the part of the College authorities to detain the academically delinquent students for taking University Examination affecting quality education

## 8. Plans of institution for next year

- Extension of Reading room in Library.
- Construction of a new hostel for minority students.
- Opening of skill and language laboratory.
- Installation of Solar Lighting System.
- Biodegradable Pit.
- Rainwater harvesting.
- Vermicomposting practices
- Installation of C.C.TV Camera.
- Completion of Indoor Stadium.
- Making the Campus Wi-Fi.
- Upgradation of Playground.

Name : Mrs. Prajna Samantaray

*Prajna Samantaray*  
31.03.2017

Signature of the Coordinator, IQAC

Name : Mr. Manmatha Kumar Otta

*M. K. Otta*  
31.3.17

Signature of the Chairperson, IQAC  
Principal (V.C.)  
Christ College, Cuttack

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**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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## Annexure-I

### ACADEMIC CALENDER FOR THE YEAR 2015-16 CHRIST COLLEGE, CUTTACK

Sl. No.	Subject	Date
1	Re-opening of the college after summer vacation	26.06.2015
2	Admission into+3 1 <sup>st</sup> year Arts/Sc/Commerce	As per the Govt. notification
3	Commencement of Classes +3 2 <sup>nd</sup> year Arts/Sc/Commerce	23.06.2015
4	Commencement of Classes +3 3 <sup>rd</sup> year Arts/Sc/Commerce	23.06.2015
5	Commencement of Classes +3 1 <sup>st</sup> year Arts/Sc/Commerce	01.08.2015
6	Monthly Test	Last week of Every month
7	Student's Union Election	As per Govt. Notification
8	Puja Vacation	As per Govt. Notification
09	X-Mas Holidays	23.12.2015 to 01.01.2016
10	Annual Sports & Cultural Week	2 <sup>nd</sup> week of January 2016
11	Test Examination +32 <sup>nd</sup> /3 <sup>rd</sup> year Arts/Sc/Commerce	1 <sup>st</sup> week of January 2016
12	Test Examination +31 <sup>st</sup> year Arts/Sc/Commerce	3 <sup>rd</sup> week of January 2016
13	Filling of Forms for University Examination	As per the Notification of Utkal University
14	Commencement of University Examination	As per the Notification of Utkal University
15	Publication of Results +31 <sup>st</sup> /2 <sup>nd</sup> /3 <sup>rd</sup> year Degree Examination	As per the decision of the Utkal University
16	Total No. of Holidays	72 days excluding sundays
17	Total No. of Reserve Holidays	02 days
18	Total No. of Teaching days	180

## Annexure-II

### Analysis of Students' feedback:

- The students' feedback is collected once in a year especially at the end of each academic session.
- The students as evident from their responses are fairly satisfied with the coverage of syllabus, the competence and depth of the teachers' ability to clarify and set a prospective to the issues and concepts involved in their studies.
- The students are quite satisfied with the study material and the facilities available in the College library.
- The students are quite appreciative of the teaching methods adopted by the teachers particularly the process of elicitation of questions and encouragement to debate on various issues related to their subjects.
- It is one of the major demands of the students to expedite the completion of the ongoing works of Indoor stadium.
- The students feel the need to enhance the number of seats in the hostels and construction of a ladies' hostel.
- The students feel the need of more technological gadgets in form of smart classes, use of audiovisual aids in classroom teaching. They also feel the need of increasing the number of books to augment their academic pursuits.
- From the response of the students it is felt that the students desire that there should be the reformulation of curriculum which is more akin to the real life situation.



## **Annexure-III**

### **Best Practice-I**

## **Computer Training Programme for Non-Teaching Staff**

### **GOAL:**

To upgrade the administrative set up, updating the library status and to provide staffs the latest technical knowhow.

### **CONTEXT:**

To ease out the huge burden of non-teaching staff in respect of admission, examination and administrative work, the use of computer is indispensable.

### **PRACTICE:**

The Computer Science and IT department of the College provides computer training to the non-teaching staffs. With the gain of computer training the library assistants of the College are well-equipped to handle the shorting out of the books and journals. It also imparts training on computer related reprographic and record keeping works.

### **EVIDENCE:**

The office assistants after being computer savvy deal with works related to admission, examination and evaluation works with the computers effectively.

### **CHALLENGES:**

Initially the office assistants were having some inhibitions for undergoing computer training as there is an inherent fear psychosis about handling some technical gadgets like computers. The authorities have arranged several meeting to motivate them to get attracted them towards computers. Besides, the College has also incurred some financial liabilities to procure sufficient number of computers.

## **Best Practice-II**

### **Innovation in Teaching Methods for Academic Excellence**

#### **GOAL:**

The institute aims at equipping the learners to face the challenges of the modern world. With the advent of modern information and communication technology, educational practices have undergone tremendous changes around the world. Our College makes all effort to provide students with exposure to modern teaching methodology.

#### **CONTEXT:**

The College aims at transforming the youth through quality higher education and to keep pace with the fast changing scenario in the job market.

#### **PRACTICE:**

The College encourages all faculty members to make use of LCD / DLP projectors in class rooms. A Smart board has been installed in the Botany laboratory. Every Final year student presents at least one seminar presentation in each department through power point. State level and National level seminars are organized in every department to enlighten the students.

#### **EVIDENCE:**

Enthusiastic improvement in daily attendance in the class, improvement shown in internal assessments, speaking and learning skills improved. Students come forward to participate in College activities with no stage fear.

#### **CHALLENGES:**

Shortage of fund is a major challenge. If sufficient funds will be available then all classrooms are be equipped with audio-visual gadgets so that the classes can be more interactive and exciting for the students.