

SKILL ENHANCEMENT COURSE-I (SPECIAL)

COMMUNICATIVE ENGLISH

(SPECIAL COURSE)

SYLLABUS

UNIT-I- BUSINESS COMMUNICATION AND GRAMMAR

Why English Communication is Essential and How to Improve the Skill? , Introduction to Voice and Accent, Consonant Sounds, Vowels, Diphthongs, A Few Phonic Rules, Word Stress: Syllables, Intonation, Pacing and Chunking, Fluency, Indianisms.

UNIT-II: GRAMMAR

English: Spoken Versus Written Communication, Nouns, Pronouns, Adjectives, Adverbs, Prepositions, Conjunctions, Verbs, Subject and Verb agreement, Determiners and Modifiers, Tenses, Punctuation.

UNIT-III: READING COMPREHENSION

Reading- A 7 Step Process, Techniques to enhance students' reading skills, Types of reading skills, Three levels of Reading, Improving your reading speed, Reading Comprehension Practice Exercises.