

OFFICE OF THE PRINCIPAL: CHRIST COLLEGE: CUTTACK

NO. CC/ 1866 /2023, DATE: 14.9.23

NOTICE

**FORM FILL UP FOR +2 IIND YEAR ARTS, SCIENCE & COMMERCE  
EX-REGULAR STUDENTS FOR ANNUAL H.S. EXAMINATION -2024**

+2 Arts, Science & Commerce Ex-regular students are hereby directed to fill up their application forms for Annual H.S. Examinations – 2024 on 18<sup>th</sup> September 2023. They are required to submit the following relevant documents at the time of form fill up.

**DATE OF FORM FILL UP - 18/09/2023**

**Time 10:30 a.m. to 1:30 p.m.**

**DATE OF FEES COLLECTION (All Arts/Sc/Com) – 21/09/2023** **Time 10:00 a.m. to 1:00 p.m.**

**The following fees to be collected**

Examination fees	: Rs. 165/-	(Practical Examination Fee
Centre Charge	: Rs. 120/-	(per practical paper for Arts
Enrolment fees	: Rs. 25/-	& Science) Rs. 40/- extra)
Fees for memorandum of Marks (Pass/Fail)	: Rs. 100/-	
Supervision fees	: Rs. 30/-	(Project Work Fees for
Cross List fees	: Rs. 5/-	all Commerce Students
Processing fees	: Rs. 5/-	each Paper Rs. 40/- extra.)
Fee for Examination Form	: Rs. 5/-	
Fees for Photo Printing	: Rs. 20/-	
Fee for Coding	: Rs. 25/-	
Computing fee	: Rs. 20/-	
B.D. Commission	: Rs. 10/-	
<b>Total</b>	<b>: Rs. 530/-</b>	

**Documents attached along with filled up forms**

1. Admit Card of Previous Examination.
2. One self-attested photo copy of Registration Card.
3. One self-attested photo copy of Previous Mark Sheet.
4. In case of compartmental candidate two copies of self-attested failed +2 Mark Sheet of H.S. Examination, 2023 and 2022 in which the candidate has secured 210 Marks or more.
5. Two copies of fresh Passport size Photographs (Self Attested)

**1) Late fee Rs.100/- Form fill up and fees collection dt.29.09.2023**

**2) Late fee Rs.450/- Form fill up and fees collection dt.05.10.2023**

**LECTURER IN CHARGE OF FORM FILL UP**

Arts	Room No. – 08	1. Mrs. Nibedita Das, Dept. of Hist.
Science	Room No. – 09	1. Dr. Santosh Kumar Nathsharma, Dept. of Chem
Commerce	Room No. – 10	1. Mr. Sivananda Mohanty, Dept. of Comm

*M. Das*  
Principal 14/9/23

Christ College, Cuttack

Lecturers in charge of checking of forms are requested to put their full signatures at the left corner after careful checking and hand over the filled-up forms to the concerned Candidates to submit the said forms along with relevant documents and fees at the College Counter as per their date & time.

Copy to: 1. Vice-Principal, 2. Administrative Bursar, 3. Prof. In charge of Examination Section, 4. Lecturers in charge of checking forms, 5. Head Clerk, 6. Accountant, 7. Counter Clerks, 8. Examination Clerk, 9. Library for information and necessary action.

(Students are directed to write mobile no. at the corner of the front side of their filled-up Exam form.)

